
50th Tobacco Workers' Conference Richmond, Virginia USA

Dear Tobacco Industry Colleague:

Rest assured that the health and safety of all is our top priority. We continue to monitor recommendations from local and world health authorities for group meetings and events guidelines. In compliance with recommendations, we have developed the following COVID-19 safety procedures and ask all attendees to adhere to these precautions.

At this time, the TWC Planning Committee has implemented the following precautions for all attendees:

proof of COVID vaccination/ negative COVID test verification: all attendees will be required to upload a COVID vaccination card, with the second dose administered at least 14 days prior to arrival, **OR** a negative COVID test dated no more the 72 hours prior to January 24th. All registered attendees will receive a direct link from Crowdpass in January with upload instructions. Regrettably, to protect all attendees, we will not be able to admit attendees who have not performed this verification step.

face masks covering the mouth and nose will be required within the conference and social venues

participants are encouraged to practice frequent hand hygiene and additional hand sanitizing stations will be available throughout the conference space

enhanced cleaning protocols throughout the conference space and hotel public spaces
increased signage on safety and health guidance in all areas of the event, including meeting rooms and public spaces

continued social distancing, including additional space in the technical and meal function areas

additional local information can be found through the [Virginia State Government website](#)

Duty to self-monitor:

Participants agree to self-monitor for signs and symptoms of COVID-19 (symptoms typically include fever, cough, and shortness of breath) and, contact the conference committee immediately at info@twconference.com or +1 470-535-9767 if you experience symptoms while at the conference or within 14 days after. Should you become ill during the conference, please **do not** leave your sleeping room. Contact the conference committee immediately. You will be given further directions once assessed.

Assumption of Risk:

TWC, Creekwood Event Services and/or the host committee cannot guarantee that its participants, volunteers, partners, or others in attendance will not become infected with COVID-19. By registering for and attending the 50th TWC Conference you assume the following risk:

- participation includes possible exposure to and illness from infectious diseases including but not limited to COVID-19. While rules and personal discipline may reduce this risk, the risk of serious illness and death does exist.
- You knowingly and freely assume all such risks related to illness and infectious diseases, such as COVID-19, even if arising from the negligence or fault of TWC, Creekwood Event Services or the host committee.
- By attending and/or participating in the 50th TWC conference activities, you are deemed to have given a full release of liability to the released parties to the fullest extent permitted by law.

We are all eager to return to an in-person conference, but we need to remain vigilant during these unprecedented times. As a community, we are relying on everyone to follow these extra safety precautions and stay alert while at the conference. We greatly appreciate everyone's understanding and compliance with these additional procedures to ensure the safety of all attendees and staff.

Sincerely,
50th TWC Conference Committee
